

Glen Park Association
Board of Directors Meeting

July 18, 2018
2510 Diamond Street
San Francisco, CA

GPA Board Members Present:

Scott Stevenson, president
Stephany Wilkes, vice president
Hilary Schiraldi, membership secretary (late arrival)
Bonnee Waldstein, corresponding secretary
Heather World, recording secretary
Dennis Mullen, treasurer (late arrival)
Sally Ross, neighborhood improvement committee
Michael Rice, past president
Nicholas Dewar, Greenway
Carolyn White, Arlington cleanup organizer

GPA Board Members Absent or Not-Present:

Carolyn Deacy, program chair
John Walmsley, neighborhood improvement
Tania Treis, zoning and planning

Guests:

Kevin McCollom
Janet Tarlov
Lori Stasukelis
Lori Nord

Call to Order - 7:06 pm
A quorum was established.

Action Items

1. GPA Quarterly Summer Meeting
July 26, 2018, at the Glen Canyon Recreation Center

Agenda

- SFMTA – Diamond & Bosworth – confirmed (25 minutes)
- Patty Hayes to talk about Kern Alley parking lot (15 minutes)
- Project update- Fix-it Team – confirmed. Sandra Zuniga to introduce the DPW ambassadors (20 minutes)
- Supervisor Mandelman – Confirmed – will show after 8pm. (30 minutes)
- Bevan Dufty - confirmed (20 minutes)

Announcements: Greenway cleanup coming Saturday August 11 and shrub planting on Saturday August 18, if a bikeshare meeting, then announce that. Announce 311 app and encourage folks to use it. If time, ask people to help keep the neighborhood clean.

2. 2018 Mid-Year Budget Review

2018 spending and 3rd and 4th quarter forecasting and requirements

- GPA News financials

Revenues are in decline, owing to loss of advertising sponsorship. Printing the paper costs \$5,000 each year. GPA will underwrite losses through 2019 and meantime strategize ways to balance the paper's budget.

- Updates/ideas around online advertising

We should have some idea of how this might work some time between 6 and 18 months.

- Halloween

Based on police department advice, we're now being asked to sponsor a two-block area, which is less than we have budgeted for. St. John's will sponsor their block.

- Greenway requirements

We expect by October to be getting water out of the irrigation valve at 99 Lippard, costing \$30 a month fixed charge plus volume of water. New valves installed in spring of 2019. Tradition has been that DPW picks up cost for first three years. After that, we would have to pay \$90 a month plus volume of water.

- Grants and legacy allocations

--GP BART station historic resources survey. Funding:

\$2,000 from board.

\$5,750 grant of from SF Heritage

\$5,750 grant of from SF Historic Preservation Fund Committee

--Neighborhood historic resources survey. Funding:

\$15,000 donation from a developer.

There's been a delay because the historic consulting firm writing our scope-of-project quit.

Michael Rice looking for another.

SF Historic Preservation Fund Committee would be tapped for funds for the survey itself.

3. Minutes Review and Approval – May and June Board meeting minutes

June minutes weren't ready.

Michael Rice moves the board approve its May 2018 Board meeting minutes

Stephany seconds

Two abstentions.

MSP as written.

Discussions

1. July 14 Arlington/San Jose Ave. Fix-It Team/GPA Clean Up Recap

Bigger turnout than expected. Some said they came because they saw the flyers tucked under their door mats.

Other advertising: Carolyn had emailed her list. Kris emailed more. Posted on listservs, ND, blog. Posted on FB for Canyon Market and for the GPA.

Doug Wildman came from Friends of the Urban Forest. FUF is looking for sites to set up small nurseries in the city. There is an active water meter on the Arlington cut, making it a possibility. FUF would need some security fencing for the site.

Fix-It is giving the area more attention beyond just our cleanups.

2. Greenway Updates

The project must spend its Community Challenge Grant of \$70,000 before end of August. An extension to the end of October might be granted, owing to Public Works delays around the site's water infrastructure.

Nicholas needs help to find signage specifics. The project has a \$10,000 budget for signage.

Participatory Budgeting Process netted \$20,000 for boundary survey. Public Works will charge about \$13,000 to conduct these surveys.

Next project for 2019 will be trail improvement on the Brompton through Chilton section. Trail improvement requires a topographic survey.

Next CCG grant application is due in late October.

August 11 cleanup, planting new shrubs on August 18, with some special activity on August 16 and 17. Newly planted shrubs mean more watering needed. We need to recruit about six volunteers to water.

Note that, because the Greenway is legally a project of the San Francisco Parks Alliance and is not formally a part of GPA, the funds received and expended for these Greenway activities are not connected with the finances of GPA.

3. Other Discussions

Janet Tarlov updated the board on the process of getting a community garden on the BART property on Wilder. There is room for about 25 4x4 plots.

She met with BART planners. They told her security fence for building and insurance is needed. There is already access to water, though it belongs to BART. Agency willing to provide a two-year lease for the garden.

The garden would need a fiscal sponsor in order to have insurance. Most community gardens sponsored by Parks Alliance. They aren't accepting new groups until January 2019.

Janet would like the board to form a committee to shepherd the project. Team needs to form a proposal for BART and for community outreach. Members from this team should sit on Greenway Committee to get institutional knowledge.

4. Glen Park Bike Share Program

Motivate came to GPA meeting in January 2017 and described the program. Public proposed sites online and at a workshop at Excelsior library.

In fall 2017, MTA contacted Hilary with locations but told her they would change one of the locations, so she didn't announce them. Then didn't get back to her until a week before the Engineering hearing to tell her the actual locations.

At the hearing, support for the sites was 2:1 in favor of the proposed locations, but MTA delayed the project.

Hilary to reach out to SFMTA to see how GPA can facilitate their community outreach.

Committee reports

1. Treasurer

The Treasurer stated that the Cash Balance in the Bank of America General Operating Account is \$38,672.53

Meeting adjourned at 9:30.

Board of Directors Meeting

May 9, 2018
2510 Diamond Street
San Francisco, CA

GPA Board Members Present:

Scott Stevenson, president
Sally Ross, neighborhood improvement
Michael Rice, past president
Bonnee Waldstein, Corresponding Secretary
Carolyn Deacy, program chair
Nicholas Dewar, Greenway
Carolyn White, guest, Arlington Street greenspace
Beth Weise, editor, Glen Park Association website

GPA Board Members Absent or Not-Present:

Hilary Schiraldi, membership Secretary
Stephany Wilkes, vice president
Tania Treis, zoning and planning
Heather World, recording secretary
John Walmsley, neighborhood improvement
Dennis Mullen, treasurer

Meeting called to order at 7:04

Quorum not established

Action Items

1. GPA Quarterly Summer Meeting, Thursday, July 26, Glen Canyon Recreation Center, small room.

Tentative Agenda:

BART Supervisor Bevan Dufty

Patty Hayes (family owns parking lot behind Gialina)

SFMTA staff regarding pedestrian improvements at Elk/Sussex, Diamond Heights intersection

D8 Supervisor

Sandra Zuniga, Fix-It Team project update

2. Next Greenway Work Party -- Saturday, May 12, 9AM - Noon

SFPW will deliver tools just prior to start of event, to top of Chilton cul-de-sac. Foreman needs to know exactly what is needed.

Killian is point person. Tasks: garbage, ivy stripped from trees, weeding; vine clearing as determined by location.

Brompton to Lippard is focus plus 57 trees to be weeded along entire location.

Routes to be marked out with flags on third parcel to control activity.

3. Recap Glen Park Festival

Overall success. Approximately 41 new members and renewals. Final count pending from Hilary.

Next time use map and pin to show membership distribution in Glen Park.

Issues with signage/banners.

4. Update on Website redo:

Editor Beth Weise: We've selected Wordpress theme MetroPro, built on Genesis framework. In process of getting WordPress staging site up for review. Designer expects to show us something by end of week. Will work with domain owner to transfer domain to new hosting account.

Consensus is to have managed hosting, which will involve expense, but provide more security, support and flexibility. Part of cost can be recouped with ads, either AdSense or local businesses.

Consensus is to work towards ads from local businesses by packaging price of ads in Glen Park News with ads on website. Would be good to have sales rep to sell ads. The \$1800 approved will cover the additional cost of the hosting, taking into account the \$1200 initial design fee.

Beth will run stats on distinct page visitors.

5. Update on Elk/Sussex Proposals and Next Steps

SFMTA has evaluated pedestrian improvements and identified best alternative: install crosswalk, sidewalk widening, pedestrian flashing lights in either direction. Flashing lights on downhill curve would require removing parking on west side of Diamond Heights Blvd. to ensure visibility and safety. If neighbors object to losing parking, it's possible SFMTA will not go ahead with plan due to safety concerns. Board feels it should not be either/or and that there is room for compromise solutions and will keep trying to work with SFMTA to that end. Hope to have rep at July quarterly meeting to present final plan.

6. Update on Glen Park BART station historic resource study funding

If we get all three grants there will be enough money to do without contingency: \$2000 from GPA; \$5700 from Historic Preservation; \$5750 from Heritage. We are \$2000 short on paper; need to reach out to BART.

7. Recap Arlington/SJA Open Space Clean Up

Event garnered tremendous support -- 35 people; more work done than expected. Good to prove to Fix-It Team that Glen Park heavily invested.

Area covered Wilder to Roanoke. Space is DPW property and luckily has many operational water meters and irrigation.

Next steps: Set up second date. Actual space extends very far. Invite Sandra, schedule walk through beginning of June, schedule work day for July because that's three months and keeps momentum. Green Team will not be available. Also contact FUF re potential nursery because of water availability.

8. Greenway Update

Approved for \$20K for boundary survey from D8 Proprietary Budgeting funds. Will facilitate negotiation with archdiocese how and when to lay improved trail.

Acorns will need attention. Next month tree shelters will be put on; designed so tree thrives. Will use rebar to stake to ground.

Topographical survey will cost \$25-30K; just doing the trail through half the Greenway would be \$15 or \$20K.

More money is needed for vegetation. Money from GPA in Greenway fund must be spent or it doesn't look right to solicit more funds.

Some new information received from Resilient Bay Area Challenge, regarding design ideas to confront climate change. They are focused on the Islais Creek watershed, surface water runoff management.

9. Remote Attendance for GPA Board

Will revisit issue in June when quorum established. It looks like we can put this interpretation onto the bylaws because they are broadly stated. It is not the preferred way to conduct the board meeting. Plan A is for members to attend in person; Plan B is for at least a quorum; Plan C is to call in.

10. Security Update

Recently a weird email was sent to the officers. Stop, don't do anything, don't open. Make a call to relevant person if any doubt.

Board Goals

More in depth discussion when quorum. Still working for Halloween. SFMTA requires sanitation plan, security plan to close all of Chenery St. An Ingleside Station liaison is working with church and SFMTA to sponsor one block closure. We might sponsor another block closure. Then SFPD would close the loop.

Adjourned at 9:10 p.m.

Glen Park Association Board of Directors Meeting

June 14, 2018
208 Chenery Street
San Francisco, CA

GPA Board Members Present:

Scott Stevenson, president
Hilary Schiraldi, membership secretary
Stephany Wilkes, vice president
Bonnee Waldstein, corresponding secretary
Heather World, recording secretary
Sally Ross, neighborhood improvement committee
Carolyn Deacy, program chair
Dennis Mullen, treasurer

GPA Board Members Absent or Not-Present:

Michael Rice, past president

Nicholas Dewar, Greenway
John Walmsley, neighborhood improvement
Tania Treis, zoning and planning

Guests:

Carolyn White, Arlington cleanup organizer
Ann Grogan, interested in dog park in Glen Canyon

Meeting called to order at 7:03 p.m.
A quorum was met.

Action Items

1. GPA quarterly summer meeting July 26, 2018

SFMTA will update community on Diamond & Bosworth plans (confirmed)
Fix-It Team will update community about Arlington/Bernal Cut efforts (confirmed)
D8 Supervisor Mandelman (verbal confirmation)
BART Supervisor Bevan Dufty (verbal confirmation)
Kern Alley lot owner Patty Hayes (maybe)
SFMTA updates Elk and Sussex (maybe)

2. April 2018 Minutes

Heather moves the board approve its April, 2018, meeting minutes.
Stephany seconds
No discussion, corrections, adjustments or amendments
MPS as prepared

3. Next Arlington clean up, Saturday, July 14.

Focus will be on Arlington and San Jose Avenue

Huge turnout last time (35 volunteers). How can we repeat?

- Paid FB advertisement netted volunteers
- Carolyn in touch with folks who worked on it and they've expressed interest in repeating
- Coordinate with Fix It

During last clean up, we uncovered irrigation system
FUF is interested in using this DPW space as a nursery

Discussion Items

1. Ann Grogan

Interested in converting space behind the rec center to a dog park. The Recreation and Parks Department suggested she do some neighborhood outreach.

2. Mary Szczepanik

Having a managed program year on year is important
\$XX money already appropriated

We can introduce polls to get neighborhood feedback

We can introduce local ads. Mary can even mock them up.
First step: gather data about our web audience

3. Amending the bylaws

Bylaws have never been amended

By July board member

Bonnee, Heather, Sally, Michael

Have to announce to membership at October meeting

Committee comes up with changes/deletions. Be intentionally broad

Sends it to....communicates to.....

Distinction between members and membership

Members of the board and members of the association

There could be board members who can make decisions.

4. Greenway updates

The last workday was a success

Another planting day scheduled for August 11

Received a \$20,000X grant from Supervisors office to do one of two required surveys. Estimate came in way over

Demonstration beds going in per water grant. We will paving stones

Committee Reports

1. Treasurer's Report

2. Zoning and Planning

We can best serve membership by letting them know there will be changes and keeping them apprised of what is going on. Patty Hayes can decide whether she wants to come.

Marina Nelson (neighbor) wants to paint a mural on the housing across the street. President and VP advised her to approach property owners.

3. Transportation

Miguel resurfacing. We've continued to push PW for a meeting about the timelines

Crosswalk at Elk and Sussex

Still working on getting project planner to address the association.

Diamond and Bosworth

SFMTA came to us for the first time.

4. Membership

Total members as of 6/12/18: 169

GP Festival:

15 new members

19 renewals

Meeting adjourned 9:04 p.m.

